

ORDINARY MEETING

MINUTES

THURSDAY 27TH FEBRUARY 2025

WARREN SHIRE COUNCIL

Minutes of the Ordinary Meeting of Council
held in the Council Community Room, 115 Dubbo Street Warren
on Thursday 27th February 2025 commencing at 8:35 am

Present:

| | | |
|--------------------|----------------------|--|
| COUNCILLORS | GJ Whiteley | Chair and Mayor |
| | SJ Derrett | Deputy Mayor |
| | AJ Brewer | |
| | RA Jackson | |
| | RL McKay | |
| | DDW Cleasby | |
| | ME Kelly | |
| | P Serdity | |
| | AE Wass | |
| | NRG Kinsey | |
| | DJ McCloskey | |
| | STAFF MEMBERS | B Pascoe |
| | S Otieno | Divisional Manager Engineering Services (DMES) |
| | M Stephens | Manager Health and Development Services (MHD) |
| | J Burtenshaw | Executive Assistant (EA) (Minute Taker) |

ACKNOWLEDGEMENT OF COUNTRY

The Acknowledgement of Country was made by the Mayor.

APOLOGIES AND APPLICATIONS FOR A LEAVE OF ABSENCE BY COUNCILLORS

An apology was tendered on behalf of Councillor Heuston who was absent due to external commitments, and it was **MOVED** Derrett/McCloskey that the apology be accepted and a leave of absence for the member concerned be granted.

Carried
26.2.25

CONFIRMATION OF MINUTES

MOVED Kelly/Kinsey that the Minutes of the Ordinary Meeting of Council held on Thursday, 23rd January 2025 be adopted as a true and correct record of that Meeting.

Carried
27.2.25

DISCLOSURES OF INTERESTS

Nil.

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MAYORAL MINUTE(S)

Nil.

REPORTS OF COMMITTEES

Sporting Facilities Committee

(S21-2.1)

MOVED Cleasby/Kinsey that the Minutes of the Sporting Facilities Committee meeting held on Wednesday, 5th February 2025 be received and noted and the following recommendations be adopted:

Item 4 Business Arising from the Minutes of the Meeting held on Wednesday, 6th November 2024

MHD – A
Chk Lst Terms of reference including information in regard to the appointment of an interim chairperson be added to future agenda.

Item 6 Financial Statement

DMFA – A
Chk Lst 2. Carter Oval Youth Sports Precinct Financial Report be included in future Committee meeting reports.

Carried
28.2.25

Warren Public Arts Committee

(C14-3.29)

MOVED Jackson/McKay that the Minutes of the Warren Public Arts Committee Meeting held on Monday, 10th February 2025 be received and noted and the following recommendation be adopted:

Item 5.1 Victoria Park Female Friendly Amenities - Aboriginal Artwork Update (G4-1.82)

DMES – A
Chk Lst That progress photographs are sought from the artist of the Victoria Park female-friendly amenities artwork for distribution to Committee Members and Councillors on a regular basis.

Carried
29.2.25

Warren Local Emergency Management Committee

MOVED Wass/Otieno that the Minutes of the Warren Local Emergency Management Committee Meeting held on Tuesday, 11th February 2025 be received and noted.

Carried
30.2.25

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REPORTS OF COMMITTEES

CONTINUED

Airport Operations Committee

(C14-3.12)

MOVED McCloskey/McKay that the Minutes of the Airport Operations Committee meeting held on Wednesday, 12th February 2025 be received and noted.

**Carried
31.2.25**

Economic Development and Promotions Committee

(C14-3.22)

MOVED Derrett/Serdity that the Minutes of the Economic Development and Promotions Committee Meeting held on Wednesday, 12th February 2025 be received and noted.

**Carried
32.2.25**

Manex

(C14-3.4)

MOVED Derrett/Cleasby that the Minutes of the Manex Meeting held on Tuesday, 18th February 2025 be received and noted.

**Carried
33.2.25**

DELEGATES REPORTS

Item 1 Warren Interagency Support Services

(C3-9)

MOVED Derrett/Serdity that the Minutes of the Warren Interagency Support Services Meeting held on Thursday, 20th February 2025 be received and noted.

**Carried
34.2.25**

POLICY

Nil.

GENERAL MANAGER'S REPORTS

Item 1 Outstanding Reports Checklist

(C14-7.4)

MOVED Derrett/Serdity that the information be received and noted and that the items marked with an asterisk (*) be deleted.

**Carried
35.2.25**

EA - N

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GENERAL MANAGER'S REPORTS

CONTINUED

In recognition of Warren being a healthy town and to keep awareness of a healthy lifestyle, Council will be standing while dealing with Item 2 of the General Manager's report.

Item 2 Committee/Delegates Meetings (C14-2)

MOVED Jackson/Serdity that the information be received and noted.

**Carried
36.2.25**

Item 3 Works Progress Reports – Infrastructure Projects (C14-7.1, G4-1)

MOVED Brewer/McKay that the information be received and noted.

**Carried
37.2.25**

Item 4 Disclosures of Interest – Councillors and Designated Persons (A7-9)

MOVED Derrett/Kelly that the information be received and noted.

**Carried
38.2.25**

DIVISIONAL MANAGER FINANCE AND ADMINISTRATION'S REPORTS

Item 1 Reconciliation Certificate – January 2025 (B1-10.16)

MOVED Kinsey/Cleasby that the Statements of Bank and Investments Balances as at 31st January 2025 be received and noted.

**Carried
39.2.25**

Item 2 Statement of Rates and Annual Charges (R1-4)

MOVED Serdity/Cleasby that the Statement of Rates and Annual Charges information as at 10th February 2025 be received and noted.

**Carried
40.2.25**

Item 3 Works Progress Reports – Finance & Administration Projects (C14-7.1, C9-1)

MOVED Serdity/Kelly that the information be received and noted.

**Carried
41.2.25**

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DIVISIONAL MANAGER FINANCE AND ADMINISTRATION'S REPORTS

CONTINUED

Item 4 December 2024 Quarterly Budget Review (A1-4.42)

MOVED Serdity/Brewer that the amendments to the itemised budgets as listed in the December 2024 Budget Review be authorised.

At this point in the meeting, the time being 9.52 am Councillor McKay left the meeting room.

At this point in the meeting the time being 9.56 am, Councillor McKay returned to the meeting room.

**Carried
42.2.25**

MORNING TEA

At this point in the meeting, the time being 10.00 am, Council adjourned for Morning Tea.

RESUMPTION

The meeting resumed at 10.23 am.

DIVISIONAL MANAGER ENGINEERING SERVICES REPORTS

Item 1 Works Progress Reports - Roads (C14-7.2)

MOVED Cleasby/Brewer that the information be received and noted.

**Carried
43.2.25**

Item 2 Works Progress Reports – Town Services (C14-7.2)

MOVED Cleasby/Serdity that the information be received and noted.

**Carried
44.2.25**

Item 3 Works Progress Reports – Plant (P2-3)

MOVED Kelly/Brewer that the information be received and noted.

**Carried
45.2.25**

Item 4 Alcohol Free Zones (AFZ's) (L7-1.2)

MOVED Serdity/Kelly that:

1. To renew the Alcohol-Free Zone within the Warren Town Levee commencing 27th March 2025 for a four (4) year period and that the zone applies 24 hours per day;
2. Install additional signs along footpaths and car parks; and
3. Encourage NSW Police to utilise the powers of the Alcohol-Free Zone.

**Carried
46.2.25**

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REPORT OF THE DIVISIONAL MANAGER ENGINEERING SERVICES

Item 1 Supply and Delivery to Warren – Portable Diesel-Powered Trash Pumps (C13-95)

DMES – A
Chk Lst

MOVED Brewer/Kelly that Council, in accordance with the *Local Government (General) Regulation 2021*, formally agree to, and accept the analysis of the tender evaluation, for the Contract C13-95, Supply and Delivery to Warren NSW, 40 Diesel Driven Trash Pumps and Accessories and award the tender to B.A.R Group Pty. Ltd. for the tendered price of \$409,684.00 including GST.

**Carried
50.2.25**

Item 2 T372425OROC Supply and Delivery of Traffic Signage (C14-6.2/77)

DMES – A
Chk Lst

MOVED Brewer/Kelly that:

1. The tenderers representing best value being all tenders/contractors received be awarded this contract as the Panel Source suppliers to Warren Shire Council for the period 1 April 2025 to 31 March 2027, and
2. A provision be allowed for a 12-month extension based on satisfactory supplier performance, which may take this contract through to 31 March 2028.

**Carried
51.2.25**

Item 3 T362425OROC Supply and Delivery of Water Meters (C14-6.2/76)

DMES – A
Chk Lst

MOVED Brewer/Kelly that:

1. That the tenderers representing best value being all tenders/contractors received be awarded this contract as the Panel Source suppliers to Warren Shire Council for the period 1 April 2025 to 31 March 2027, and
2. That a provision be allowed for a 12-month extension based on satisfactory supplier performance, which may take this contract through to 31 March 2028.

**Carried
52.2.25**

REPORT OF THE DIVISIONAL MANAGER FINANCE & ADMINISTRATION

Item 4 T382425OROC Supply and Delivery of Stationery (C14-6.2/78)

DMFA – A
Chk Lst

MOVED Brewer/Kelly that:

1. That the tenderers representing best value being all tenders/contractors received be awarded this contract as the Panel Source suppliers to Warren Shire Council for the period 1 April 2025 to 31 March 2027, and
2. That a provision be allowed for a 12-month extension based on satisfactory supplier performance, which may take this contract through to 31 March 2028.

**Carried
53.2.25**

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REPORT OF THE DIVISIONAL MANAGER ENGINEERING SERVICES

Item 5 Variation – Replacement of Marthaguy and Newe Park Bridges (C13-83)

DMES – A
Chk Lst

MOVED Brewer/Kelly that:

1. That Council approves a variation of \$458,000 including GST for the construction of a 5-cell box culverts to replace the existing floodway adjacent to the Marthaguy Creek (Tenandra) Bridge, Warren Road.
2. That Council approves a variation of \$336,600 including GST for the extension of all the four road approaches to the Marthaguy Creek (Tenandra) Bridge, Warren Road and Newe Park (Merrigal Creek) Bridge, Warren Road by a further 300m each.
3. That the variation amounts be added to the current contract sum of \$3,464,802 including GST bringing the new contract sum to \$4,259,402 including GST.

**Carried
54.2.25**

There being no further business the meeting closed at 11.35 am.

**THESE MINUTES WILL BE CONFIRMED AT THE ORDINARY MEETING OF COUNCIL
HELD ON THURSDAY, 27TH MARCH 2025 AS BEING
A TRUE AND CORRECT RECORD.**

MINUTE NO. .3.25

.....
ACTING GENERAL MANAGER

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MAYOR